



27-28 October 2022



INTERNATIONAL CONFERENCE

The National Labour Inspectorate's Training Centre in Wrocław and online

LABOUR INSPECTION AND THE CHALLENGES OF THE FUTURE

→ CONFERENCE REGULATIONS

GENERAL PROVISIONS

1. The organiser of the Conference “Labour Inspection and the Challenges of the Future”, hereinafter referred to as “the Conference”, is the National Labour Inspectorate, hereinafter referred to as “the Organiser”.
2. The Conference will take place on 27-28 October 2022 in hybrid format – via a streaming platform and as an in-person event, in a conference room of the NLI Training Centre in Wrocław, following the sanitary restrictions in place at the time of the event.
3. The Organiser reserves the right to change the format of the conference and to organise it solely via a streaming platform.
4. The language of the Conference is English.
5. During the Conference, the Organiser will ensure Polish-English simultaneous interpreting, available both for in-person and online participants.
6. For interpreting purposes, the Organiser will provide in-person participants with receivers and headphones. Simultaneous interpretation receivers will be labelled clearly with individual numbers, which will allow to keep a record of the equipment as it is handed out. The Participant confirms reception of the receiver and headphones with his/her signature at the reception desk. At the end of each conference day, the Participant returns the receiver and headphones at the reception desk. Return of the equipment is marked in the record by a receptionist appointed by the Organiser.
7. The Conference will be recorded by the Organiser. As a result of the recording, personal images and oral statements of the Participants (including the Speakers) will also be recorded.
8. The Conference Regulations apply to all Participants (including the Speakers).
9. Sending a participation form to the Organiser is equivalent to the Participant's consent to the Conference Regulations.
10. The Organiser reserves the right to make changes in the Conference programme and Regulations, and the right to change the date of the conference or to cancel it.
11. In the case of Conference cancellation, the Organiser will notify registered Participants by e-mail not later than 2 days before the planned date of the Conference.

CONFERENCE RULES

1. The Conference is addressed to representatives of institutions involved in broadly understood labour protection, in particular labour inspectorates associated in the Senior Labour Inspectors' Committee (SLIC), the International Association of Labour Inspection (IALI) and relevant experts from Polish and foreign institutions.
2. Online participation in the Conference requires signing up by filling in an electronic registration form, which will be provided in the invitation and on www.pip.gov.pl (also in the English version www.pip.gov.pl/en).
3. In-person participation in the Conference requires receiving an invitation for in-person participation, filling in an electronic form, the link to which will be provided in a separate e-mail, and receiving an individual participation confirmation sent to the e-mail address specified upon registration.
4. The deadline for registration is **14 October 2022**. After this date, online registration will be closed, unless the Organiser extends the registration deadline.
5. After successful registration for online participation, not later than 2 days before the event, a link to the Conference, active on the days of the event, will be sent to the e-mail address specified in the registration form.
6. After successful registration for in-person participation, an e-mail with individual confirmation of in-person participation will be sent to the e-mail address specified in the registration form.
7. For the in-person participants, the Organiser ensures transfer from the airport/train station, parking, accommodation on 26-28 October (2 nights) at the hotel of the NLI Training Centre in Wrocław, and catering during the Conference.
8. The Organiser decides upon the programme of the Conference and has the right to make changes in the programme, also on the day of the Conference, including the right to change the time distribution and the order of presentations.
9. In order to participate online, the Participant should have access to the necessary equipment (e.g. computer, smartphone, tablet) with an Internet connection.
10. The Speaker, if participating online, should have a computer/laptop with a camera of at least 720p resolution (external fullHD USB camera is recommended), the latest version of Chrome web browser, (preferably cable connection) Internet access, Internet connection of a minimum speed of 10/10 Mb/s or more, external headphones with a noise-cancelling microphone (preferably connected via USB).
11. The Organiser will not be held responsible for the Participants' technical or organisational problems with online participation resulting from any causes beyond the Organiser's control, in particular for the Internet connection of the Participants.
12. The Participant/ the Speaker takes full responsibility for all the materials and information that he/she presents during the Conference. The Participant/ the Speaker will ensure that none of the statements/presentations made by him/her during the Conference violate the law or personal rights of any third person.
13. The Participant shall respect the Conference Regulations, social rules, instructions and organisational and technical orders of the Organiser.
14. The Participant shall mark his/her participation in the Conference by providing his/her correct full name.
15. The Participant shall not give access to the link enabling Conference participation to any person not registered as a Participant.

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16. The Conference Participants can ask the Speakers questions via a chat or in other form as decided by a moderator appointed by the Organiser.
17. The Participant may resign from Conference participation solely upon sending a relevant e-mail notification to: info@gip.pip.gov.pl

IMAGE RIGHTS

1. By participating in person or turning on a camera and/or a microphone on his/her device, the Participant agrees to have his/her personal image and voice disseminated free of charge by the Organiser in connection with the Conference.
2. Online participants who do not want to have their personal image and/or voice disseminated during the Conference shall turn off the camera and/or microphone on their devices. The Participants who decide to turn off the camera/microphone may ask the Speakers questions or express themselves via the chat.
3. The Participant consents to the processing of his/her personal data by the National Labour Inspectorate Chief Labour Inspectorate, with its seat at: ul. Barska 28/30, 02-315 Warsaw, consisting in recording and publication free of charge the personal image and statements recorded during the Conference, and publishing the Conference recording on websites and in social media for promotional, educational and knowledge-sharing purposes.
4. The Conference participant grants to the National Labour Inspectorate Chief Labour Inspectorate a non-exclusive free of charge license to use his/her statements recorded during the Conference, in the following areas :
 - a) as regards recording and reproducing – creating and recording copies with the use of any technique, including magnetic, photosensitive, audio-visual, digital, optic and computer recording technique regardless of the format and carrier, size, form and technique;
 - b) as regards dissemination – public displaying, replaying, and public sharing in a way allowing everyone to access it in a place and time of one's choosing, including on the Internet and other ICT, multimedia and computer networks, in particular on Internet portals of the National Labour Inspectorate.

In connection with the granting of the licence, the Participant ensures that using his/her statements as specified shall not violate anyone's rights, in particular intellectual property rights, and shall not require obtaining a permission of any kind from a third person.

PERSONAL DATA PROTECTION

Pursuant to Art. 13 (1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council (UE) of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred as "GDPR", please be informed that:

1. The administrator of your personal data is the Chief Labour Inspector, with the registered office in Warsaw, ul. Barska 28/30.
2. In any given case any person interested to do so may contact the Data Protection Officer of the National Labour Inspectorate Chief Labour Inspectorate by writing to the correspondence address specified in point 1 above, with a note: Chief Labour Inspectorate's Data Protection Officer, or by e-mail to: iod@gip.pip.gov.pl.

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3. Personal data shall be processed for the purposes of registration as a Conference Participant, as well as for the purposes of organisation and holding of the Conference with the use of MS Teams and PPV Stream.
4. Personal data shall be processed pursuant to:
 - 1) Art. 6(1)(e) of GDPR in conjunction with Art. 10(1)(7)(f) of the Act on the National Labour Inspectorate (as it is necessary for the performance of a task carried out in public interest or in exercise of official authority vested in the administrator in connection with preventive and promotional activities aimed at ensuring labour law compliance);
 - 2) Art. 6(1)(c) of GDPR (in conjunction with requirements of legal regulations and internal regulations applicable in the National Labour Inspectorate Chief Labour Inspectorate);
 - 3) Art. 6(1)(a) of GDPR on the basis of your consent for personal data processing (with a view to recording the conference, which may entail recording of the personal image and voice of the Conference participant).
5. If personal data processing takes place on the basis of the consent given, the Participant shall have the right to withdraw the consent at any time, which shall not affect the processing before withdrawal of the consent.
6. Personal data may be made available to other authorised entities on the basis of relevant legal regulations and contracts concluded with the National Labour Inspectorate Chief Labour Inspectorate.
7. Personal data shall be stored for a period necessary to fulfil the objectives referred to in point 3, but not for a period shorter than the one specified in archiving regulations.
8. The Participant shall have the right to:
 - 1) access his/her data;
 - 2) request rectification of data, if they are inaccurate;
 - 3) request erasure, processing restriction or data portability – in cases specified by law;
 - 4) object to data processing;
 - 5) file a complaint with a regulatory authority, i.e. the President of the Personal Data Protection Office, with its seat in Warsaw, ul. Stawki 2.
9. Provision of personal data by the Participant is voluntary but necessary to fulfil the objectives referred to in point 3.

FINAL PROVISIONS

1. All disputes which may arise in connection with Conference participation shall be settled by a court competent for the seat of the Organiser.
2. In all matters not regulated by the Conference Regulations, the Polish legislation shall apply.